

**PROCUREMENT  
CENTRE**



*South African Revenue Service*

**Office**  
Pretoria

**Enquiries**  
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**Room**  
Linton House, Ground  
Floor, Brooklyn Bridge,  
Pretoria

**Reference**  
RFP 20/2016

**Date**  
2016-09-21

TO WHOM IT MAY CONCERN

**South African Revenue Service**  
Pretoria Head Office  
570 Fehrsen Street  
Brooklyn Bridge  
Pretoria  
P O Box 2127, Groenkloof, 0027  
Telephone (012) 422-6821  
[rft-professionalservices@sars.gov.za](mailto:rft-professionalservices@sars.gov.za)

Dear Sir/Madam,

**REQUEST FOR PROPOSAL : APPOINTMENT OF A SERVICE PROVIDER  
FOR PSYCHOMETRIC ASSESSMENT &  
RELATED SERVICES**

**BRIEFING SESSION : 11 OCTOBER 2016 AT 14H00**

**CLOSING DATE : 31 OCTOBER 2016 AT 11H00**

**TENDER NUMBER : RFP 20/2016**

You are invited to a Request for Proposal for the appointment of a service provider for psychometric assessment & related services as indicated in the attached tender forms.

The conditions contained in the RFP document and SARS Procurement Policy is applicable. This information will be treated as strictly confidential.

The bid document must be wrapped and sealed in accordance with the instructions contained in the RFP document and on which the following information is clearly indicated:

- a) The name and address of the bidder.
- b) Bid reference number, RFP 20/2016.
- c) Closing date and time, 31 October 2016 at 11H00.

The following conditions will apply to the submission of the bid documents:

- 1. All bids must be submitted in original, hard copy format and in electronic format in accordance with the instructions in the RFP document;
- 2. Bid documents may either be posted to the Tender Office-SARS Procurement Department, Linton House, 570 Fehrsen Street, Brooklyn Bridge, Brooklyn, Pretoria, 0181 or placed in the tender box at the main entrance at the aforesaid address;
- 3. Bid documents will only be considered if received by SARS before the closing date and time, regardless of the method used in point 2 above; and





*South African Revenue Service*

Please direct all enquiries to Aser Makgate on (012) 422 6821 and email: [tenderoffice@sars.gov.za](mailto:tenderoffice@sars.gov.za) and copy [rft-professionalservices@sars.gov.za](mailto:rft-professionalservices@sars.gov.za)

The bid forms must be completed fully.

Yours faithfully,

A handwritten signature in dark ink, appearing to read 'Johnstone Makhubu', is written over a horizontal line.

**JOHNSTONE MAKHUBU**  
**GROUP EXECUTIVE: PROCUREMENT**